

Logging into your CPS Student Gmail Account



1. Click the URL: <http://www.gmail.com/>

The URL will take you to the Google Mail Sign in webpage, which looks like the picture to the right

If you see this screen, then move onto the next step!



Google

Sign in

Use your Google Account

Email or phone

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

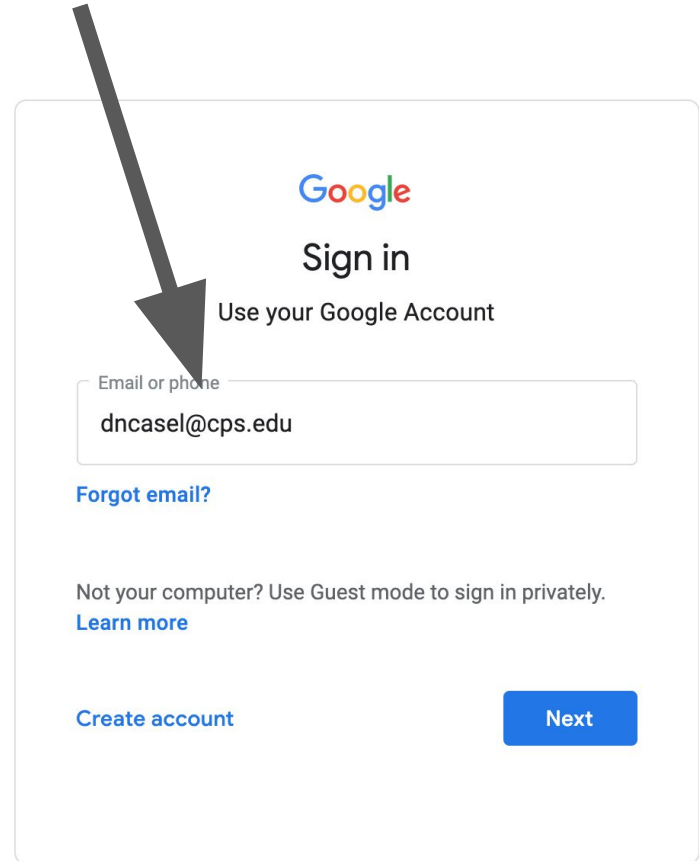
[Create account](#)

Next

2. Type in your Google Account EMAIL

For example, I typed in my Google Account EMAIL, which is dncasel@cps.edu - Your Google Account email should be similar to mine and should also end in @cps.edu

Move onto the next step!



The screenshot shows the Google sign-in interface. At the top is the Google logo, followed by the text "Sign in" and "Use your Google Account". Below this is a text input field labeled "Email or phone" containing the email address "dncasel@cps.edu". A large grey arrow points from the top of the page down to this input field. Below the input field are links for "Forgot email?", "Not your computer? Use Guest mode to sign in privately. Learn more", and "Create account". At the bottom right is a blue "Next" button.

3. Click the “Next” button and you will be redirected.

Google
Sign in
Use your Google Account

Email or phone
dncasel@cps.edu

[Forgot email?](#)

Not your computer? Use Guest mode to sign in privately.
[Learn more](#)

[Create account](#)

Next

English (United States) ▾ [Help](#) [Privacy](#) [Terms](#)

If you see this page, then move onto the next step.

Chicago Public Schools

Use email

Use email

Password [Forgot Password?](#)

Password

Sign In **Badge Login**

New user? [Set up your account](#)

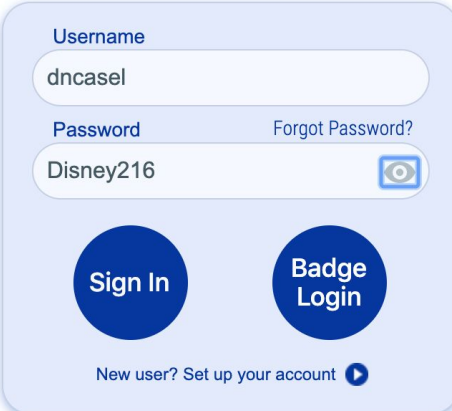

Please note that your use of the CPS network and computer equipment/resources is not private and may be monitored for appropriate use. For further information, please refer to the CPS Acceptance Use Policy for students and employees.

4. Type in the beginning of your Google Account EMAIL for your username - **do not type @cps.edu**
5. Type in “Disney216” for the password - the “D” **must be capitalized**

Use my example to the right.

My email is dncasel@cps.edu but I only typed dncasel as my username

You can click the eye symbol to see the password instead of *****



Chicago Public Schools

Username
dncasel

Password [Forgot Password?](#)
Disney216

Sign In

Badge Login

[New user? Set up your account](#)

Please note that your use of the CPS network and computer equipment/resources is not private and may be monitored for appropriate use. For further information, please refer to the CPS Acceptance Use Policy for students and employees.

6. Click the “Sign In” button and you’re in!



Your email should open up to your inbox and it should look something like this picture below.

A screenshot of the Facebook login interface. It features a light blue background. At the top, there are two input fields: "Username" with the text "dncasel" and "Password" with the text "Disney216". To the right of the password field is a "Forgot Password?" link and a small eye icon. Below the input fields are two large blue circular buttons: "Sign In" on the left and "Badge Login" on the right. At the bottom of the form, there is a link that says "New user? Set up your account" with a right-pointing arrow.

Please note that your use of the CPS network and computer equipment/resources is not private and may be monitored for appropriate use. For further information, please refer to the CPS Acceptance Use Policy for students and employees.

